



## Final Report Form

Due August 31<sup>st</sup> of each year.

Name of Organization: \_\_\_\_\_

Year of Grant: \_\_\_\_\_

Grant Amount: \_\_\_\_\_

Briefly provide a description of the project that the grant was used for.

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What effect has the project had on the community and your organization?

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How did the project reach the people it was intended to serve? Who are the people?

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What media coverage did the project receive?

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What acknowledgement/publicity have you given to the Rivers and Area Community Foundation?

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Items enclosed:

- \_\_\_\_\_ Photos of Completed Project
- \_\_\_\_\_ Receipts (where applicable) & budget showing all income & expenses for project
- \_\_\_\_\_ Examples of RACF recognition (copies of newsletters, websites, etc)
- \_\_\_\_\_ Project Feedback ( recipient testimonials)

Please have report signed by Project Administrator and/or 2 Board members:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Position

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Position